



**DYANA
VALENTINE**

2118 Wilshire Boulevard, #611
Santa Monica, CA 90403
310.663.6630
info@dyanavalentine.com
www.dyanavalentine.com

PROJECT ASSESSMENT

Complete this and return via e-mail or snailmail. *Thank you!*

Name: _____ Today's Date: _____

Phone: _____ Email address: _____

Project name: _____

Deadline/Timeframe: _____ Budget: _____

How did you hear about me?: _____

1. Please describe the current project you are working on:
2. Describe your progress with this project. How long have you been working on it?
How close are you to completion?
3. List three resources, people, or accomplishments that are supporting this process:
4. What does "complete" look like? How will you know when this project is finished?
5. What is the number one thing that stands in your way of completing the current project?
6. What is your best weapon against that one thing?



 **PROJECT ASSESSMENT**

7. What is one project in the past that you **HAVE NOT** finished?

8. List three things that got in your way of finishing that project:
 - a.
 - b.
 - c.

9. What is one project in the past you **HAVE** finished.

10. List three strategies or resources that helped you finish it:
 - a.
 - b.
 - c.

11. Are you now or have you ever worked with other coaches, counselors or others on this project?
What were/are the results of that work?

12. Describe what financial, time or energy constraints will influence this project:

13. List your website(s) and other places online that feature your project:

14. What else would you like to tell me about your project?

